

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Audit Committee**

## **Agenda**

**Thursday, 3rd October, 2024**  
at 4.30 pm

in the

**Council Chamber**  
**Town Hall**  
**Saturday Market Place**  
**King's Lynn**

Borough Council of  
**King's Lynn &  
West Norfolk**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX  
Telephone: 01553 616200  
Fax: 01553 691663

Wednesday 25<sup>th</sup> September 2024

Dear Member

**Audit Committee**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Thursday, 3rd October, 2024 at 4.30 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies**

**2. Minutes (Pages 5 - 16)**

To approve the minutes from the Audit Committee held on 24<sup>th</sup> June 2024.

**3. Declarations of Interest (Page 17)**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

**4. Urgent Business Under Standing Order 7**

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

**5. Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman

**6. Chair's Correspondence (if any)**

**7. External Audit- Ernst & Young- Value for Money Interim Report- Years ended 31st March 2021, 2022 and 2023 (Pages 18 - 45)**

**8. External Auditors- Ernst & Young- Local Audit Reset (Pages 46 - 47)**

**9. Annual Governance Statements 2022-23 and 2023-24 (Pages 48 - 131)**

**10. Annual Treasury Outturn Report 2023/2024 (Pages 132 - 153)**

**11. Audit Terms of Reference (Pages 154 - 160)**

**12. Committee Work Programme 2024/2025 (Pages 161 - 172)**

To note the Committee's Work Programme for 2024/2025.

**13. Date of Next Meeting**

To note that the date of the next meeting of the Audit Committee will take place on **18<sup>th</sup> November 2024** at **4:30pm** in the **Council Chamber, Town Hall**.

To:

**Audit Committee:** S Bearshaw, F Bone (Vice-Chair) S Dark, T de Winton, P Devulapalli, B Jones, B Long, S Nash and A Ryves (Chair)

**Portfolio Holders:**

Councillor C Morley

**Appropriate Officers:**

Kate Blakemore- Chief Executive

Michelle Drewery- Assistant Director Resources - Section 151 Officer

Alexa Baker- Assistant Director, Legal, Governance and Licensing - Monitoring Officer

Laz Mafuko- Interim Financial Services Manager

Jamie Hay- Senior Internal Auditor

David Riglar- Ernst and Young- External Auditors